

ARTWORK WITH BORDERS

Minimum border thickness must be 1/4 (0.25") thick plus the 1/8 (0.125") bleed for correct print ready artwork. Total border size from the bleed line is 3/8 (0.375"). Border example on the left.

Presorted
Standard
US Postage
PAID
Oakland, CA
Permit #2319

AREA MUST REMAIN CLEAR

area for mailing address only

3.625"

0.625"

8.5" x 14" Letter-Fold
(Inside Panel)

8.5" x 14" Letter-Fold
(Outside Back)

8.5" x 14" Letter-Fold
(Outside Front)

← score

← score

bleed →

Artwork that reaches the cutline needs to extend to the edge of the **red line**.

cut line →

This is where your artwork will be trimmed.
(Finished size ordered)

safety →

All text must be kept within the **blue line**

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bleed →

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cut line →

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safety →

All text must be kept within the **blue line**

*8.5" x 14" Letter-Fold
(Inside Left)*

← **score**

*8.5" x 14" Letter-Fold
(Inside Center)*

← **score**

*8.5" x 14" Letter-Fold
(Inside Right)*